



# SUBCONTRACTOR PRE-QUALIFICATION FORM

Please complete this form with as much detail as possible to assist us in evaluating your company's qualifications.

Full Name of Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(check if same as above ) \_\_\_\_\_

Business Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Authorized Signer(s): \_\_\_\_\_

Contractor's License Number and State: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Classification: \_\_\_\_\_

Federal Tax ID#: \_\_\_\_\_

Type of Work Performed: \_\_\_\_\_

**Note: Please attach a copy of your State Contractor's License to this Form**

How long has your Company been in business? \_\_\_\_\_ With the same License Number?  Yes  No

If less than 5 years, please indicate former License Number and Classification:

What, if any, are your Contract Limitations: \$ \_\_\_\_\_

Is your Company incorporated?  Yes  No In what state? \_\_\_\_\_ Incorporated in what year? \_\_\_\_\_

**Names, Titles, Phone Numbers and Email Addresses of Officers (attach additional sheets if necessary):**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Direct Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Direct Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Direct Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_



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If not incorporated, is your company a Sole Proprietorship? \_\_\_\_\_

If Sole Proprietorship please provide Social Security Number: \_\_\_\_\_

If a Partnership, please name partners:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

**Liability Insurance Coverage: Does Your Company Meet FB&E's Insurance Requirements?    Yes    No**

General Liability Insurance Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Effective Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Auto Liability Insurance Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Effective Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Worker's Compensation Insurance Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Effective Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Does your Company have Professional Liability Insurance?     Yes     No    **\*\*Please Provide A Proof Of Insurance Certificate Along With This Form\*\***

**Estimator, Office Manager and Accounting Contact Information:**

Estimator: \_\_\_\_\_ Email Address: \_\_\_\_\_

Office Manager: \_\_\_\_\_ Email Address: \_\_\_\_\_

Accounting Contact: \_\_\_\_\_ Email Address: \_\_\_\_\_

**References:**

Company: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Company: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Company: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

**Company Safety Program:**

I hereby certify that \_\_\_\_\_ currently has a written Safety Program.